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PUNJAB UNIVERSITY LIBRARY

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Dr. Muhammad Haroon Usmani
Chief Librarian

D/No. 77 P.U. Libra
Dated: 01 — 02 — 19

CHAIRMAN
Doctoral Programme Coordination Committee (DPCC)
University of the Punjab

Subject: **REPORT REGARDING STUDENTS' MANEUVERING OF THESES CDS SUBMITTED FOR ANTI-PLAGIARISM CHECK**

Dear Sir

With reference to the report submitted by the Punjab University Library No. 33 dated 15-01-2019, the DPCC is requested to circulate following instructions to the departmental heads with regard to the subject cited above.

1. A number of MPhil/PhD scholars have been found using false tactics to maneuver the theses' CDs they submit for Turnitin software checking. It has been found that students used to replace some paragraphs of their own thesis (which they are sure, not plagiarized) with the paragraphs they have plagiarized to meet the required word length of the thesis. In certain cases the supervisor found completely unaware regarding such practices of the students.

2. Therefore to regulate such malpractices of the students, the academic departments are instructed to please also send an email (along with the covering letter and CD) through the official account of the student's supervisor. This email sent by the supervisor should contain the following information and details:

   a. The name of the student, his/her academic program and session, name of the department and the title of the thesis.

   b. The version of the thesis that the supervisor has finally approved as an attachment in MS-Word file format only.

   c. The email should be sent on the library's email address i.e. similaritycheck@pu.edu.pk

3. The supervisors of MPhil and PhD research work are requested to critically observe the final version of the thesis before submission as they are the only one who can qualitatively evaluate the text of the thesis for any attempt of plagiarism. Turnitin software can only provide an account of similar text between two documents and cannot judge text qualitatively.

4. With this measure the library will be able to directly contact the supervisor if it found discrepancies generated by the student and can keep the supervisor well informed.

(DR. MUHAMMAD HAROON USMANI)
Chief Librarian

University of the Punjab

No. D/1498/Acad.,

Dated: 06/02/2019

Copy of the above is forwarded to all the Heads of University Teaching Departments for information & necessary action.

Deputy Registrar (Academic)
for Registrar